



YMCA - YWCA
We build strong kids,
strong families, strong communities.

Date: February 23, 2010

Name of Position: **Coordinator Aquatics Programs**
Location: **West Portage Branch**
Hourly Rate/Salary: \$34,000 per annum
Placement Date: **ASAP**

Position Overview: As part of the HFR Program team, the Aquatics Program Coordinator reports directly to the HFR Program Director. The Aquatics Program Coordinator will be responsible for the development and delivery of swimming lessons and lifesaving courses at the West Portage Branch. The bulk of the Coordinator's time will be spent on front-line leadership and delivery of programs and services within a flexible work week.

Required Qualifications:

Standard First Aid and Basic Rescuer CPR

Current NLS and AEC

WSI or YSI certified

LSI Instructor and asset

Criminal Record and Child Abuse Registry clearance

Responsibilities:

- Developing and coordinating the delivery of Aquatics programs at the West Portage Branch of the YMCA-YWCA of Winnipeg including:
- Developing, delivering and monitoring consistent programs of a high quality through staff training, program evaluations, member feedback and statistics.
- Recruiting, hiring, training and supervising part-time staff and volunteers.
- Participating in scheduled programs and duty coverage, including cross-training in other program areas, where required and appropriate.
- Developing and monitoring annual budgets, including coding revenue/expenses, and purchasing new equipment/supplies.

If you are interested in this position, please submit your letter of application and resume by March 12th, 2010 to:

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